

Service is the required formal process of notifying the Respondent that the divorce action has filed.
[Please complete, sign, and file either Option #1, #2, #3, or #4 listed below.]

Respondent is ACCESSIBLE

- **Option #1** - Respondent resides in Floyd County, GA

[Acknowledgement of Service](#)

Respondent must get notarized

- **Option #2** - Respondent resides outside of Floyd County, GA

[Acknowledgement of Service and Waiver of Venue](#)

Respondent must get notarized

***If you choose Option #1 or #2, you must also complete and file: [Consent to Trial](#) ***

Unless the form is completed and signed with both parties present before a single notary public, Petitioner's AND Respondent's signatures must be individually notarized

Respondent is INACCESSIBLE

- **Option #3** - Respondent will not sign the Acknowledgment Form

A. **Summons and Sheriff's Service** (Sheriff's Service Fee - \$50.00)

Petitioner must request (2) forms and complete at the Floyd County Clerk's Office

- **Option #4** - Respondent's whereabouts are unknown

B. Service by Publication

Method of LAST RESORT. If you can locate the Respondent, you MUST use one of the methods of service listed above. In addition, using Service by Publication may place certain limitations upon your divorce action, and may possibly restrict your ability to obtain certain kinds of relief such as child support or alimony. If, despite all efforts, you are still unable to locate the Respondent, please contact the Staff Attorney at (706)314-0746 to receive further instructions on how to proceed.