



MEMORANDUM

TO: Prospective Bidders

FROM: William P. Gilliland, Purchasing Director

RE: Request for Bid - #038-15

DATE: June 25, 2015

Enclosed you will find the necessary information for preparing and submitting your bid for **Two (2) Outdoor Bleachers, 43 feet x 10 Rows High for the Rome Floyd Parks and Recreation Authority at the Riverview Park.**

The deadline for submitting your bid is **July 14, 2015 at 3:00 p.m. Local time.**

If you have further questions, please do not hesitate to call my office at 706-236-4410.

William P. Gilliland
Purchasing Director

INSTRUCTIONS FOR BIDDERS

I. Bids must be received by **July 14, 2015 at 3:00 p.m.**

II. Bids must be delivered to:

City of Rome
601 Broad Street
P.O. Box 1433
Rome, Georgia 30162

III. Bids must be sealed and marked:

#038-15 Two- Outdoor Bleacher Sections

IV. Bids must be complete and include:

- A. Completed Bid Proposal Form
- B. Executed Affidavit of Non-Collusion
- C. Executed Certificate of Non-Discrimination
- D. Executed Bidder's Declaration
- E. Prompt Payment Affidavit
- F. Request for Taxpayer I.D. Number
- G. E-Verify Affidavit
- H. SAVE Affidavit

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

Bidder shall submit all required forms and information simultaneously with sealed bids, which forms and information become a part of the property of the City of Rome and will not be returned to bidders unless a written request to withdraw is received prior to **June 18, 2015 @ 3:00 p.m.**

V. Payment:

When contracts are awarded, payment by the City of Rome will be the normal 30-day cycle. However, the City does make every effort to honor all discounts.

REQUIREMENTS FOR BIDDERS

These items apply to and become a part of the terms and conditions of the bidders bid. Any exceptions must be in writing.

Notice is hereby given that the City of Rome will receive sealed bids from interested parties until **July 14, 2015 at 3:00 p.m.** at its offices located at 601 Broad Street, Rome, Georgia 30162-1433.

Any bids received thereafter will not be considered.

Bids will be publicly opened and read at the City of Rome Purchasing Department located at 601 Broad Street on the day and at the hour specified.

The purchaser may be consider as non-responsive, any bid in which there is an alteration of, or departure from the bid form hereto attached.

The bid will be awarded to the lowest reliable bidder complying with the conditions of the invitation for bid. The bidder to whom award is made will be notified at the earliest possible date. The purchaser reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time, contracts of a similar nature, or the bid of a bidder who, in the sole opinion and discretion of the purchaser is not in a position to perform the contract, or whose name appears on the United States Comptroller General's list of ineligible contractors.

Bids may be withdrawn by written or faxed request, provided such withdrawals are received prior to bid opening date.

NOTE: Unless stated on the bid form the bid submitted will assume all specifications will be met. Please note on the bid form all exceptions.

SPECIFICATIONS

OUTDOOR BLEACHERS

The purpose of this specification is to describe two (2) sections of Outdoor Aluminum Bleachers Sections similar and equal to Mastercraft Model DL WE 10-43. It is intended that any product submitted as a response to this bid be equal in performance, capability, durability, life expectancy and service. Any feature requested must be furnished either as standard equipment or as an option. Cost is to be provided for the bleachers, all materials required for installation and the installation.

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This section includes the following:

1. The work consists of providing labor, materials, equipment, engineering, installation and supervision of an elevated aluminum angle system, including but not limited to the following:

- a. Semi-Closed Decking System
- b. Seating
- c. Handrails / Guardrails

2. The construction and design of the bleacher shall be in compliance with the - IBC/ICC-300 Building Code.

3. Dimensions / Capacities

- a. The overall length of bleacher shall be 2ea @ 43'-0" long.
- b. The number of rows shall be 10.
- c. The height of the front walkway shall be 32".
- d. The rise per row shall be 8".
- e. The depth per row shall be 24".
- f. System shall consist of two of the above mentioned bleachers back-to-back with a 48" x 12" long rear walkway connecting the two units.

Bidders Response: _____

1.3 SYSTEM PERFORMANCE REQUIREMENTS

A. General: Provide a complete, bleacher system of mutually dependent components and assemblies that form a bleacher system capable of withstanding structural and other loads, thermally-induced movement, and exposure to weather without failure. Include primary and secondary framing, Semi-Closed Decking System, seating, handrails /guardrails, and accessories complying with requirements indicated, including those in this Article.

B. Structural Performance: Provide bleacher system capable of withstanding the effects of gravity loads and the following loads and stresses within limits and under conditions indicated:

1. Design Loads / Structural – Framing Members

- a. Dead Loading: 6 PSF for understructure
- b. Live Loads: 100 PSF for understructure

2. Design Loads / Decking System

- a. Dead Loading: 6 PSF for decking, platforms, stairs and ramps
- b. Live Loads: 100 PSF for decking, platforms, stairs and ramps

- c. Sway loads of 24 PLF per row parallel to seat and 10 PLF per row perpendicular to seat run.
- 3. Design Loads / Handrail / Guardrail
 - a. 50 PLF in any direction
 - b. 200 LB Concentrated load any direction
- 4. Design Loads / Seat Boards
 - a. Live Loads: 120 PLF for seating
 - b.

Bidders Response: _____

1.4 SUBMITTALS

A. Shop Drawings: Submit manufacturer's approval drawings. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for each type of the following bleacher system components:

- 1. Foundations:
 - a. Footings, slab, and reinforcement.
- 2. Structural framing:
 - a. Primary and secondary framing including but not limited to the following:
 - 1.) Vertical & Horizontal Members
 - 2.) Bracing
 - 3.) Connecting hardware
 - 3. Semi-Closed Decking System:
 - a. Decking
 - b. Risers
 - c. Supports for Seats
 - d. Aisle Steps
 - e. Aisle Handrails
 - f. Hardware
 - 4. Seating
 - 5. Handrails / Guardrails
 - 6. Ramps
 - 7. Egress Stairs

B. Proposal Drawings: Submit with bid proposal the following schematic design plans:

- 1. Plan showing general design and seat locations
- 2. A decking and aisle layout plan

Bidders Response: _____

1.5 QUALITY ASSURANCE

A. Concrete Installers Qualifications: By Others

B. Erector Qualifications: An experienced erector who has specialized in erecting and installing bleachers similar in material, design, and extent to that indicated for this Project. Submit superintendent's name, phone number and list of three similar jobs with bid.

C. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installation of bleacher systems that are similar to those indicated for this Project in material, design and extent. All approval drawings and calculations shall bear the seal of a registered professional engineer.

- D. Quality Control: Manufacturer's written quality control for manufacturing, shipping and installation shall be submitted with bid.
- E. Standards and Guidelines: Comply with the provisions of the following codes, specifications and standards, latest editions, except as otherwise noted or specified:
 - 1. American Concrete Institute (ACI)
 - 2. Aluminum Association of American
 - 3. American Welding Society (AWS)
 - 4. Americans with Disabilities Act (ADA)
 - 5. International Building Code (IBC)
- F. Site visitation: Bidder shall visit the job site ten (10) days prior to the bid date. At the time of visitation, bidder must announce himself to the owner's representative.

Bidders Response: _____

1.6 DELIVERY, STORAGE AND HANDLING

- A. Deliver components, and other manufactured items so as not to be damaged or deformed. Package items for protection during transportation and handling. Handling: Unload items to prevent bending, warping, twisting and surface damage.
- B. Do not store items on the job site in contact with other materials that might cause staining, denting or other surface damage.

Bidders Response: _____

1.7 WARRANTY

- A. All products shall carry, after proper erection, and under normal use for the type of structure a one (1) year warranty against all defects in materials and workmanship.

Bidders Response: _____

PART 2 PRODUCT

2.1 ACCEPTABLE MANUFACTURERS

- A. Structural Aluminum Framing and Decking System
 - 1. Outdoor Aluminum, Inc. (800) 225-4249
PO Box 118
Geneva, AL 36340
 - 2. Other brands that may be similar and equal
- B. Other manufacturers seeking to be approved must submit the following to the Owner for review and receive approval from the Owner seven days prior to bid. To be submitted:
 - 1. Seatboard sample
 - 3. Footboard sample
 - 4. Riserboard sample
 - 5. Handrail support post end cap sample
 - 6. 12" x 12" chain link fence sample
 - 7. Mid-aisle Grab Rail Unit sample
 - 8. Seating plan indicating aisles, walkways, seating sections and exits
 - 9. End elevation indicating riser and row depth, depth configuration, railings, size of framing members, and walkway
 - 10. Schedule of work experience, including names of contacts and phone numbers – 30 jobs minimum

11. List of (5) similar jobs – should the Owners (3 persons maximum) request a site visitation to any of these jobs, it will be at the Bidder's expense
12. Resume including Corporate Officers, Sales Representatives, Technical Advisor, Project Manager and Job Site Superintendent
13. Project schedule, including phasing with other trades and designation for all tasks, milestone dates for drawing submittal, fabrication time, key material delivery dates and designated dates of installation

Bidders Response: _____

2.2 CONCRETE FOUNDATIONS (INCLUDING CONCRETE SLABS)

A. By Others

Bidders Response: _____

2.3 UNDERSTRUCTURE:

1. The understructure of the system shall consist of a series of aluminum frames spaced at intervals of no more than 6-0' and joined by means of aluminum sway braces.
2. Each frame line shall consist of vertical members, adequate diagonal braces, and horizontal members welded to form the rise per row and back-to-back spacing between seat rows as indicated.
3. All welded connections shall be by certified aluminum welders, and all mating parts shall be welded on all sides to assure adequate strength.
4. Horizontal and Vertical members shall be constructed of structural aluminum angle, alloy 6061-T6, mill finish.
5. Sway braces must be constructed of aluminum angle, alloy 6061-T6, and mill finish.

Bidder Response: _____

2.4 DECKING SYSTEM: "Semi-Closed Decking System"

A. Decking System

1. Decking shall consist of nominal 2" tall aluminum planking to provide gap coverage consistent with the specified building code.
2. Individual extrusions shall be 1-3/4" in height and a minimum aluminum wall thickness of .078" and be aluminum alloy 6063-T6.
3. Walking surface shall be fluted non-skid.
4. At locations where decking extrusions meet end to end a dual splice sleeve shall be installed and fastened at one point only to allow for the continual expansion and contraction of the extrusion.
5. End caps shall be of a heavy-duty, clamping, channel design, fastened to the underside of the plank with aluminum rivets.
6. End caps shall match in both color and finish to the extrusion to which they will attach.
7. End caps shall be a single, full-length piece.

B. Decking System Riser

1. The decking system riser shall be extruded aluminum; alloy 6063-T6 with a mill finish.
2. The riser shall attach using extruded aluminum bolt clips, designed to clamp the riser to the supporting structure and hot dipped galvanized carriage bolts, lock washers, and hex nuts. Self-drilling fasteners are prohibited.
3. The riser shall be structurally connected to every frame line.
4. The riser extrusion shall be of sufficient height that the resulting gap between the riser and upper row footboard shall be less than 4"

C. Decking System Seat Supports

1. The decking system seat support shall be of extruded aluminum angle, alloy 6061-T6, and mill finish.
2. Seat support shall be mounted directly against the vertical portion of the understructure.

D. Decking System Intermediate Aisle Steps (If Required)

1. The decking system aisle steps shall be extruded aluminum, alloy 6063-T6, and mill finish.
2. Step height shall be one-half of the rise per row and step depth shall be one-half of the run per row. The length shall be the same as the width of the vertical aisle plus six inches.
3. Contrasting step tread nosing to be anodized black. Powder coated nosing is prohibited.

E. Decking System Aisle Handrails

1. The decking system aisle handrails shall be 1-5/8" schedule 40 anodized aluminum pipe.
2. Aisles shall have an intermediate handrail with the top of rails set 34" above the leading edge of the steps. Handrails shall be discontinuous and shall not span more than five rows of seating and the spacing between rails shall not be less than 22" or more than 36".

F. Egress Stairs

1. The decking system egress stair stringers are to be constructed of the aluminum channel, alloy 6061-T6.
2. Walking surface of tread shall be mill finish aluminum, 1-3/4" in height, 11-1/2" in width using alloy 6063-T6.
3. Stair tread nosing to be anodized black. Powder coated nosing is prohibited. The leading edge of the step tread shall project 1/2" past the front of the vertical riser.
4. Stair grab rail to be constructed of 1-5/8" schedule 40 anodized aluminum pipe. Top of rails shall be set 34" above the leading edge of the steps.

G. Decking System Hardware

1. All bolts, washers and nuts shall be galvanized.

Bidders Response: _____

2.5 SEATING

A. Bleacher Seating

1. Seats shall be of extruded aluminum with a fluted non-skid surface, alloy 6063-T6, with 204R1 anodized clear finish.
2. Plank shall be a 2" by 10" nominal with a wall thickness of .078" (+ / - .006" industry tolerance).
3. Finish size shall be a minimum of 1-3/4" by 9-1/2".
4. Seats shall attach to the decking system seat supports by means of concealed aluminum clips, galvanized bolts, washers and nuts.
5. Seat supports shall be installed on centers that will allow for the same design deflection criteria as the decking system.

6. End caps shall be of extruded aluminum and shall match in both color and finish the plank to which they attach. All end caps shall be single piece and shall attach to the underside of the plank with a minimum of two aluminum rivets.

Bidder Response : _____

2.6 HANDRAILS / GUARDRAILS

A. Bleacher Handrail / Guardrail System

1. All railing shall consist of 1-5/8" schedule 40 anodized pipe.
2. All pipefittings shall be of cast aluminum.
3. Guardrail supports to be 3" aluminum channel, alloy 6061-T6.
4. Rail pipe shall be secured to the guardrail support by means of galvanized tension bands.
5. The top rail shall be 42" minimum above the nearest seat on the sides and rear, and 42" above the tread on the front walkway.
6. A galvanized chain link fence shall be provided on the sides and rear of the bleacher and at all egress areas.
7. Handrails shall have internal sleeves for splice purposes and finished rail shall be continuous and shall not exceed 1-5/8" diameter.
- 8.

Bidders Response: _____

2.7 RAMPS

A. Bleacher Handicap Ramps

1. Wheel chair accessible ramps with a minimum 60" clear width and a maximum 1:12 slope shall be provided, conforming to code.
2. Understructure shall be constructed of same materials as bleacher support structure.
3. Decking and handrails shall be constructed of same materials as bleacher decking.

2.8 IDENTIFICATION

A. Optional Bleacher Seat and Row Lettering

1. Seat numbering shall be clearly and permanently marked with computerized engraving system.
2. Seats shall be marked at 18" minimum on center on the non-fluted portion of the seatboard.
3. Row numbering shall be clearly and permanently marked with material providing a high contrast, high-resolution mark.
4. Row lettering shall be marked on the end caps.

Bidders Response: _____

PART 3 – EXECUTION

3.1 EXAMINATION

- A. Examine substrates, with erector present, for compliance with requirements for installation tolerances and other conditions affecting performance of bleacher system.
- B. Before erection proceeds, survey elevations and locations of concrete foundations to receive structural framing. Verify compliance with requirements and bleacher manufacturer's tolerances.

Bidders Response: _____

3.2 INSTALLATION

- A. Install bleacher system according to manufacturer's written instructions and installation drawings.
- B. Do not field cut, drill or alter structural members without written approval from bleacher system manufacturer's professional engineer.
- C. Set structural framing in locations and to elevations as indicated.

Bidder Response: _____

3.3 CLEANING AND PROTECTION

- A. Clean all metal surfaces promptly after installation of work.
- B. Exercise care to avoid damage to protective coatings and finishes.
- C. Remove all excess construction material and dispose of all debris.

Bidders Response: _____

The contractor is required to have liability coverage in the amount of \$2,000,000 and Workers Compensation insurance as required by the state of Georgia. An insurance certificate must be provided with the City of Rome Georgia listed as the additionally insured.

Bidders Response: _____

The contractor should provide the name of the company, contact person, e-mail and phone number of three references for jobs previously completed of a similar nature.

Bidders Response: _____

Contractors are required to keep the work site clean and free of any trash or work debris created by the installation.

Bidders Response: _____

Contractors are required comply with all OSHA workplace regulations during the installation process.

Bidders Response: _____

The contractor is required to have liability coverage in the amount of \$2,000,000 and Workers Compensation insurance as required by the state of Georgia. An insurance certificate must be provided with the City of Rome Georgia listed as the additionally insured.

Bidders Response: _____

Parties interested in viewing the worksite should call Todd Wofford at 706-252-1205 to make an appointment.

BID FORM

TO: City of Rome – Purchasing Department
P.O. Box 1433
601 Broad Street
Rome, Georgia 30162-1433
ATTN: WILLIAM P.GILLILAND

BID PKG. “038-15- “ Two (2) Outdoor Bleacher Sections”

Quantity	Description	Unit Price	Total
1 Lot	Two (2) Outdoor Bleacher Sections	_____	_____

TOTAL COST: _____

Expected Delivery Date: _____ Delivery –Installed, Rome Georgia

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and to be considered only at the discretion of the Purchasing Department.

Name of Individual, Partner
or Corporation

Company

Title

Address

Authorized Signature

City, State, Zip Code

Company phone number

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications.

That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the bidder has liability insurance and a declaration of insurance form is included in the bid package.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **July 1, 2015 at 3:00 p.m.** but may not be withdrawn after such date and time.

That the City of Rome reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Rome reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that the City of Rome has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

Name

Title

Name

Title

AFFIX CORPORATE SEAL (If Applicable)

STATE OF GEORGIA PROMPT PAY ACT AFFIDAVIT

THIS AFFIDAVIT IS TO ACCOMPANY THE BID

GEORGIA PROMPT PAY ACT: The Georgia Prompt Pay Act was enacted by the General Assembly in 1994 and took effect January 1, 1995. This act requires owners to pay contractors within 15 days of receipt of a pay request by the owner or the owner's representative. If payment is not made the owner shall pay the contractor 1% per month interest on the delayed payment. Additionally, the contractor must pay subcontractors within 15 days of receipt of payment from the owner.

This Act is Code Section 13-11-1 (Georgia Laws of 1994, p. 1398 par. 4)

Firm Name: _____

Signature: _____

Title: _____

Subscribed and Sworn to before me this _____ day of _____, 20 _____

Notary Public

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the City of Rome. The bidders may be declared, by the City of Rome, ineligible for further contracts with the City of Rome until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

BIDDER

SIGNATURE

TITLE

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF

COUNTY OF

Owner, Partner or Officer of Firm

Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the City of Rome or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the City of Rome or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME _____

SIGNATURE _____

TITLE _____

Subscribed and sworn to before me this _____ day of _____ 20____

NOTARY PUBLIC

CITY OF ROME

DRUG-FREE WORKPLACE CERTIFICATE

By signature on this certificate, the Bidder certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the "Drug-Free Workplace Act" will be complied with in full. The Bidder further certifies that:

1. A drug-free workplace will be provided for the Bidder's employees during the performance of the contract; and
2. Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with (contractor's name), (subcontractor's name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to O.C.G.A. Section 50-24-3(b)(7)."

By signature on this certificate, the Bidder further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Bidder: _____

By: _____

Name Printed: _____

Title: _____

Date: _____

CITY OF ROME, GEORGIA

E-VERIFY COMPLIANCE AFFADAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Rome, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A, § 13-10-91 (b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number
(Not Required if Less than 10 Employees)

Signature (if less than 10 employees)

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20____ in _____(city) _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20_____

NOTARY PUBLIC
My Commission Expires:

CITY OF ROME, GEORGIA

SAVE COMPLIANCE AFFIDAVIT

O.C.G.A § 50-36-1(e) (2) Affidavit

By executing this affidavit under oath, as an applicant for a (n) Contract or Services, as referenced O.C.G.A. C. § 50-36-1, from the City of Rome, Georgia, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) _____ I am a United State citizen.
- 2) _____ I am a legal permanent resident of the United States
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency. My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e) (1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

_____.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____ (city), _____ (state).

Signature of Applicant

Printed Name of Applicant

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

_____ DAY OF _____, 20____

NOTARY PUBLIC

My Commission Expires: