



PURCHASING DEPARTMENT

TWELVE EAST 4TH AVENUE, SUITE 106 • ROME, GEORGIA 30161

PHONE: 706.291.5118 • FAX: 706.290.6099 • www.romefloyd.com

Date: 8/8/2016

To: To Whom It May Concern

Request for Quote: 16-0826 HVAC INSTALLTION

Floyd County is requesting quotes for installation of a HVAC system at one of our water facilities. The attached Scope of Work and Specifications are minimum standards. Comparable makes or models may submitted.

All quotes will be submitted on the attached quote sheet. Additional information may be submitted with quote.

Submissions must include a completed E-Verify Form (Contract Affidavit and Agreement). This form is provided in this RFQ. Companies that do not provide this will not be considered.

Quotes are due no later than **2pm 26 Aug 2016**. Quotes may be submitted by Email, Fax, US Mail or hand delivered to this office. Fax 706 290-6099 – Email: Graye@floydcountyga.org
Quotes are to remain valid for a period of 30 days from the date of quote. Awards may be for all or part of what is submitted.

Questions regarding this RFQ will be faxed 706 290-6099 or Email: Graye@floydcountyga.org
All questions are due no later than **5pm 22Aug 2016**.

Typically award notification will be by email. Tabulations will be posted to the Floyd County Website and the Georgia Procurement Registry in approximately 24hrs after the due date/time.

Payment Options, Invoicing, and Terms and Conditions

If payment is made by check, Floyd County will pay invoice(s) within 30 days of receipt of a valid invoice. Supplier may be required to send a current W-9 prior to have a Purchase Order issued. The Issued Purchase Order will serve to initiate the order when payment is going to be made by check. If payment is made by credit card this information will be provided at the time of order, however, the successful suppliers must agree that no charge will be run until such time as the products have shipped or the service has been provided. A paid receipt or paid invoice will be provided to the card bearer. Floyd County is Tax Exempt.

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**Floyd County Georgia
RFQ 16-0826
HVAC INSTALLTION
Scope of work / Specifications**

General information: The Floyd County Water Department, Shannon Water Treatment Facility needs an air conditioning and heating system installed. This facility is located at 21 White Oak Trail, Shannon Ga. 30162. The location is currently served by a window Air Conditioner. Floyd County will be responsible for this units removal.

Contractors who wish to bid on this project should contact Greg Claytor claytorg@floydcountyga.org or 706 331-0785 to arrange a site visit of the facility on or before 19 August 2016.

Contractor will provide all labor, materials and supplies
Contractor will install an HVAC unit appropriate for building size.
Contractor will be responsible for duct work

Contractor will provide separate pricing for installation of electrical service for the HVAC UNIT

Quotes for the HVAC unit may be for a comparable make and model of similar quality design and operation of the one used below as reference. Contractors are to write in the information for the model quoting in the right hand column below.

<u>Minimum Specifications</u>	<u>Model Quoting</u>
Lennox Heat Pump M# 14HPX-024	_____
Lennox Indoor Unit M# CBX25U-024	_____
Refrigerant R410A	_____
Strip Heat M#ECB25-5	_____
Complete 2 Ton Duct System	
- 26Ga Round Pipe	_____
- R6 Flex Duct	_____
Thermostat: Honeywell Pro400	_____
Warranty: 5 Year Parts/1 Year Labor	_____

**Floyd County Georgia
RFQ 16-0826
HVAC INSTALLTION
Quote Due not later than 2pm 26 Aug 2016**

QUOTE PAGE

We the undersigned, agree to furnish and install the HVAC as bid in accordance with the specifications, scope of work, terms and conditions issued for the same for pricing as listed below.

Provide and install the HVAC UNIT \$ _____

Option: Install Electrical Service \$ _____

Company Information

Contact Person: _____ (Print or Type Name)

Telephone Number(s): P _____ F _____ C _____

Email Address _____

Company Name _____

Billing Address _____

Signature _____ Date _____

Specify Preferred Payment Method

_____ **Check** - Paid within 30 days of invoice - Supplier is requested to provide current W-9

_____ **Credit Card** – Will be provided at shipment with no transaction fee)

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Floyd County Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Address of Contractor

Name of Project

FLOYD COUNTY GEORGIA

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____ in 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires: _____ (Notary Seal or Stamp Required)