



# Public Works Department

## WAREHOUSE

337 BLACKS BLUFF RD • ROME, GEORGIA 30161  
PHONE: 706.236.2488 • FAX: 706.291.5283 • [www.romefloyd.com](http://www.romefloyd.com)

Date: 1/23/20

To: Who It May Concern

### **Request for Quote: RFQ 20-0213-1 E-Waste Services**

Floyd County is requesting quotes for E-Waste services. Please see the quote page for details. All quotes must be submitted on the attached quote sheet. Additional information may be submitted with quote. Quotes are to include all costs. Quotes submitted will be considered FOB Destination (Rome Ga. 30161).

Quotes are due no later than **2pm 13 February 2020**. Quotes may be submitted by Email, Fax, US Mail or hand delivered to this office. Fax 706 291-5283 – Email: [Graye@floydcountyga.org](mailto:Graye@floydcountyga.org)  
Quotes are to remain valid for a period of 30 days from the date of quote.

Bidders must complete the Contract Affidavit and Agreement (E-Verify) to be considered.

Questions regarding this RFQ will be faxed 706 291-5283 or Email: [Graye@floydcountyga.org](mailto:Graye@floydcountyga.org)

Typically, award notification will be by email. Tabulations will be posted to the Floyd County Website and the Georgia Procurement Registry in approximately 24hrs after the due date/time.

### **Payment, Invoicing, and Terms and Conditions**

- **Payment will be made by check within 30 days of correct invoicing.**
- **A purchase order will be issued to the selected contractor to initiate**
- **Floyd County is Tax Exempt. A Tax Exemption Certificate is available upon request.**

**BOARD OF COMMISSIONERS**  
RHONDA S. WALLACE, CHAIRMAN  
SCOTTY HANCOCK, VICE-CHAIRMAN  
WRIGHT BAGBY  
LARRY MAXEY  
ALLISON WATTERS

**PUBLIC WORKS**  
MICHAEL SKEEN, *DIRECTOR* 706.236-2476  
EVERETT GRAY, WAREHOUSE MANAGER, 706.236-2489  
MICHAEL BENNETT, ASST WAREHOUSE MGR 706 236-2488  
VICKI HAMILTON, FUEL CLERK, 706 236-2484

E-WASTE SERVICES  
**RFQ 20-0213-1 E-Waste Services**  
2pm 13 February 2020

General: Rome Floyd County Recycling Center is standardizing e-waste collections and taking quotes based the categories of items listed. Floyd County expects to contract with an E-Waste Contractor for a period of 1 year from the date of award under all terms and conditions noted throughout this document.

**Special Terms and Conditions:** This RFQ allows for a 1-year contract roll over should the awarded contractor and Floyd County agree at end of the first year contract period.

**FLOYD COUNTY**

- The Recycling Center will hold several community events throughout the year
- The Recycling Center will perform all labor to consolidate and categorize the E-WASTE collected.
- The Recycling Center then notify the selected E-Waste contractor after an event to pick up materials once it is sorted and consolidated.
- The Recycling Center will assist in loading the contractors truck however will not be responsible for the load while in transit.
- The Recycling Center does not send refrigerated units, microwave ovens, vacuum cleaners, liquids, Identified Hazardous materials, etc..
- Peripherals to include Printers, Printer and Toner Cartridges, Scanners, Mice, Keyboards, Speakers, Cables and any other items commonly associated with Computers.
- E-Waste pick up will be at Rome Floyd County Recycle Center located at 412 Lavender Dive Rome Ga. 30165

**BIDDER / E-WASTE CONTRACTOR**

- Bidders must provide verification of R2 Certification or other certification with this quote.
- Bidders must complete and return the E-Verify form located at the end of this document
- Bidders must provide a current W-9 with this quote.
- Bidder will identify how the item is billed for or paid by (I.e. Pounds or Each)
- A column has been designed as CHARGE meaning that you charge Floyd County a fee for picking this item up.
- A Column has been designed as PAYMENT meaning that you pay Floyd County in US Dollars for picking this item up.
- If an item is picked of free of charge and no payment is made for it write in the "FREE" in both CHARGE and PAYMENT Columns
- Floyd County will assume any item left blank of a Charge or Payment you do not accept
- Bidders must disclose all costs that may or may not be billed as a result of this RFQ.
- The selected E-Waste contractor will provide detailed Invoicing/Payment for each pick up by category of item

**RFQ 20-0213-1 E-Waste Services**

2pm 13 February 2020

**QUOTE PAGE**

<b>ITEM</b>	<b>Unit of Measure (Pound or Each)</b>	<b>CHARGE</b>	<b>PAYMENT</b>
TV Monitors CRT	_____	_____	_____
TV Monitors Flat Screen	_____	_____	_____
TV Monitors (OTHER)	_____	_____	_____
Desk Top Computer	_____	_____	_____
Laptop Computer	_____	_____	_____
Computers (OTHER)	_____	_____	_____
Peripherals	_____	_____	_____
Common Household Electronics	_____	_____	_____

Hauling \_\_\_\_\_ Cost per load \_\_\_\_\_

Is a 53' Trailer available? \_\_\_\_\_

Please list any other items that you accept i.e. Electric Motors, Hair Dryers, batteries etc...

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any items that you DO NOT accept.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you willing to provide pallets or small galords for an event? Please provide cost if any

\_\_\_\_\_

Are you willing to provide Shrink Wrap for the event? Please provide cost if any

---

All Fees have been disclosed unless otherwise noted below

---

**RFQ 20-0213-1 E-Waste Services**

2pm 13 February 2020

**ACKNOWLEDGEMENT**

**We the undersigned, agree to provide E-Waste Services in accordance with the specifications, terms and conditions issued for the same.**

Contact Person: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

Email Address \_\_\_\_\_

Company Name \_\_\_\_\_

Billing Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Floyd County Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
\_\_\_\_\_  
Address of Contractor

RFQ 20-0213-1 E-Waste Services  
Name of Project

FLOYD COUNTY GEORGIA  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.  
Executed on \_\_\_\_\_, \_\_\_\_ in 202\_\_ in \_\_\_\_\_(city), \_\_\_\_\_(state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires: \_\_\_\_\_ (Notary Seal or Stamp Required)