



## MEMORANDUM

TO: Prospective Bidders

FROM: Becky Smyth, Purchasing Director

RE: Request for Bid - #045-20 6 X 4 Cab and Chassis with Dump Body

DATE: November 9, 2020, 2020

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Enclosed you will find the necessary information for preparing and submitting your bid for **6 X 4 Cab and Chassis with Dump Body** for the City of Rome Georgia.

The deadline for submitting your bid is **December 3, 2020 at 10:00 a.m.** All questions regarding this bid should be sent to Jackson Abercrombie via e-mail [jabercrombie@romegeorgia.us](mailto:jabercrombie@romegeorgia.us) by **5:00 p.m. on November 24, 2020**. All questions and answers will be posted on the City website [www.romegeorgia.com](http://www.romegeorgia.com). It is the responsibility of the vendor to visit the site often to insure receipt of any new information that may be posted.

If you have further questions, please do not hesitate to call my office at 706-236-4410.

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Becky Smyth  
Purchasing Director

601 Broad Street • PO Box 1433 • Rome, Georgia 30162-1433  
phone: 706/236-4410 • fax: 706/236-4549

[www.romegeorgia.us](http://www.romegeorgia.us)

## INSTRUCTIONS FOR BIDDERS

I. Bids must be received by **December 3, 2020 at 10:00 a.m.**

II. Bids must be delivered to:

City of Rome – Purchasing Department  
Attention: Becky Smyth  
601 Broad Street  
Rome, Georgia 30161

III. Bids must be sealed and marked:

**“Bid #045-20 6 X 4 Cab and Chassis with Dump Body**

IV. Bids must be complete and include:

- A. Completed Bid Proposal Form
- B. Executed Bidder’s Declaration
- C. Executed Certificate of Non-Discrimination
- D. Executed Affidavit of Non-Collusion
- E. Prompt Payment Affidavit
- F. Request for Taxpayer I.D. Number
- G. Drug-Free Workplace Certification
- H. E-Verify Compliance Affidavit
- I. SAVE Compliance Affidavit

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

Bidder shall submit all required forms and information simultaneously with sealed bids, which forms and information become a part of the property of the City of Rome and will not be returned to bidders unless a written request to withdraw is received prior to **December 3, 2020 at 10:00 a.m.**

V. Payment:

When contracts are awarded, payment by the City of Rome will be the normal 30-day cycle. However, the City does make every effort to honor all discounts.

## REQUIREMENTS FOR BIDDERS

These items apply to and become a part of the terms and conditions of the bidders bid. Any exceptions must be in writing.

Notice is hereby given that the City of Rome will receive sealed bids from interested parties until **December 3, 2020 at 10:00 a.m.** at its offices located at 601 Broad Street, Rome, Georgia 30161.

Any bids received thereafter will not be considered.

Bids will be publicly opened and read at the City of Rome Purchasing Department located at 601 Broad Street, Rome, Georgia 30161 on the day and at the hour specified.

The purchaser may consider as non-responsive, any bid in which there is an alteration of, or departure from the bid form hereto attached.

The bid will be awarded to the lowest reliable bidder complying with the conditions of the invitation for bid. The bidder to whom award is made will be notified at the earliest possible date. The purchaser reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time, contracts of a similar nature, or the bid of a bidder who, in the sole opinion and discretion of the purchaser is not in a position to perform the contract, or whose name appears on the United States Comptroller General's list of ineligible contractors.

Bids may be withdrawn by written or faxed request, provided such withdrawals are received prior to bid opening date.

NOTE: Unless stated on the bid form the bid submitted will assume all specifications will be met. Please note on the bid form all exceptions.

**SPECIFICATIONS**  
**045-20 6 X 4 Cab and Chassis with Dump Body**

**The purpose of this specification is to describe a new, current model International HV607 6X4 or comparable Cab and Chassis with Dump Body. The use of a brand name does not indicate a preference for that brand. It is intended to establish a level of quality, function and reliability. The vehicle should be delivered ready to operate.**

**Please note: The City requests Factory Options when possible.**

<u>DESCRIPTION</u>	<u>COMPLY</u>
International HV607 - Set Back Axle or comparable	_____
Axle Configuration: 6 X 4	_____
APPLICATION: Construction Dump	_____
Calc. Start / Grade Ability: 36.15% / 2.64% @ 55 MPH	_____
PAINT: Cab White	_____
DIMENSION: Wheelbase: 205.00, CA: 137.90, Axle to Frame: 59.00	_____
 <b><u>ENGINE</u></b>	
Cummins L9 370 HP @ 2000 RPM, 1250 lb-ft Torque @ 1400 RPM, 2100 RPM Governed Speed, 370 Peak HP (Max)	_____
RADIATOR Aluminum, Cross Flow, Front to Back System, 1469 SqIn, with 1172 SqIn Charge Air Cooler	_____
FAN DRIVE {Horton Drivemaster} Direct Drive Type, Two Speed with Residual Torque Device for Disengaged Fan Speed	_____
AIR CLEANER with Service Protection Element	_____
ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection	_____
BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines	_____
BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door	_____
EMISSION COMPLIANCE Low NOx Idle Engine, Complies with California Clean Air Regulations; Includes "Certified Clean Idle" Decal located on Driver Door	_____
FEDERAL EMISSIONS Cummins L9 EPA, OBD and GHG Certified for Calendar Year 2020	_____

OIL PAN 15 Quart Capacity, For Cummins ISB/B6.7 Engines

THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel

**TRANSMISSION**

TRANSMISSION, AUTOMATIC {Allison 4500 RDS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway

NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released

PTO CONTROL, DASH MOUNTED For Customer Provided PTO; Includes Switch, Electric/Air Solenoid, Piping and Wiring

TRANSMISSION FEATURE EFFECTS for Allison, Disable Aftertreatment Regeneration When in PTO Mode

NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released

TRANSMISSION OIL Synthetic

TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter

**Front Axle and Suspension**

AXLE, FRONT NON-DRIVING Meritor MFS-18-133A Wide Track, I-Beam Type, 18,000-lb Capacity

SUSPENSION, FRONT, SPRING Multileaf, Shackle Type, 18,000-lb Capacity, Less Shock Absorbers

WHEELS, FRONT {Accuride 29039} DISC; 22.5x9.00 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs, Non-Standard Offset, with .5" Thick Disc

(2) TIRE, FRONT 315/80R22.5 Load Range J UNISTEEL G291 (GOODYEAR), 491 rev/mile, 75 MPH, All-Position

STEERING GEAR (2) {Sheppard M100/M80} Dual Power

STEERING COLUMN Tilting and Telescoping

STEERING WHEEL 4-Spoke; 18" Dia., Black

**Rear Axles and Suspension**

AXLE, REAR, Tandem {Meritor RT-46-164P} Single Reduction, Standard Width, 46,000-lb Capacity, with Lube Oil Pump, Driver Controlled Locking Differential Forward-Rear and Rear-Rear Axle, 200 Wheel Ends . Gear Ratio: 5.38

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SUSPENSION, REAR, TANDEM {Hendrickson HMX-460-54} Walking Beam, 46,000-lb Capacity, 54" Axle Spacing, Rubber Springs, with Transverse Torque Rods, Rubber End Bushings

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WHEELS, REAR {Accuride 28828} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs

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(8) TIRE, REAR 11R22.5 Load Range G ENDURANCE RSA (GOODYEAR), 496 rev/mile, 75 MPH, All-Position

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DRIVELINE SYSTEM {Dana Spicer} SPL170 Main Driveline with SPL170 Interax Shaft, for 6x4

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**Cab Specifications**

CAB Conventional, Day Cab

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FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV

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FENDER EXTENSIONS Rubber  
GRILLE Stationary, Chrome

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INSULATION, SPLASH PANELS for Sound Abatement

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ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab

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AIR CONDITIONER with Integral Heater and Defroster

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ARM REST, RIGHT, DRIVER SEAT

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CAB INTERIOR TRIM Diamond, for Day Cab

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CAB MOUNTING HEIGHT EFFECTS High Cab in Lieu of Mid High Cab Mounting (Approx. 4.5")

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CAB REAR SUSPENSION Air Bag Type

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CONSOLE, CENTER Polypropylene, with One Coin Holder, One Cup Holder at One Thermos Holder, with Laptop PC or Clipboard Storage, Includes small Storage Area

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FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood

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GAUGE CLUSTER Base Level; English with English Speedometer and Tachometer, for Air Brake Chassis, Includes Engine Coolant Temperature, Primary and Secondary Air Pressure, Fuel and DEF Gauges, Oil Pressure Gauge, Includes 1 Inch Monochromatic Text Display

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GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission

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GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} with Black Bezel, Mounted in Instrument Panel

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HOSE CLAMPS, HEATER HOSE {Breeze} Belleville Washer Type

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HEATER SHUT-OFF VALVES (1) Ball Valve Type, Supply Line

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HOURMETER, PTO for Customer Provided PTO; with Indicator Light and Hourmeter in Gauge Cluster Includes Return Wire for PTO Feedback Switch

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INSTRUMENT PANEL Flat Panel

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IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster

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MIRROR, CONVEX, LOOK DOWN Right Side, Bright Finish, 6" x 10.5"

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MIRRORS (2) C-Loop, Power Adjust, Heated, Bright Heads and Arms, 7.5" x 14" Flat Glass, Includes 7.5" x 7" Convex Mirrors, for 102" load width

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SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust

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MIRROR, CONVEX, HOOD MOUNTED {Lang Mekra} (2) Right and Left Sides, Black 7.5" Sq.

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SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust

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SEAT, PASSENGER {National} Non Suspension, High Back, Fixed Back, Integral Headrest, Vinyl

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WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature

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**Frame Specifications**

FRAME RAILS Heat Treated Alloy Steel (125,000 PSI Yield); 11.25" x4.00"x0.500"

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BUMPER, FRONT Swept Back, Steel, Heavy Duty

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FRONT TOW LOOP with 4" tubular crossmember, tied to both frame rails

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**Brake Specifications**

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

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AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System

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BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 20,000-lb Capacity

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BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqIn

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SLACK ADJUSTERS, FRONT {Gunite} Automatic

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DUST SHIELDS, FRONT BRAKE for Air Cam Brakes

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BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb capacity per axle

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BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 SqIn Spring Brake

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SLACK ADJUSTERS, REAR {Gunite} Automatic

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BRAKE CHAMBERS, POSITION on Rear/Rear Axle Located Inside Rear Tire Envelope (Meets Asphalt Spreader/Paver Clearance Requirements)

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PARK BRAKE CHAMBERS, ADDITIONAL (2) Spring Brake Type

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DUST SHIELDS, REAR BRAKE for Air Cam Brakes

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AIR COMPRESSOR {Cummins} 18.7 CFM

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AIR DRYER {Wabco System Saver 1200} with Heater

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AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab

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AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Right Rail, Back of Cab, Perpendicular to Rail

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DRAIN VALVE {Berg} with Pull Chain, for Air Tank

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TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck

\_\_\_\_\_

**Exhaust System**

EXHAUST SYSTEM Single, Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab

\_\_\_\_\_

AFTERTREATMENT COVER Steel, Black

\_\_\_\_\_

ENGINE COMPRESSION BRAKE {Jacobs} for Cummins ISL/L9 Engines; with Selector Switch and On/Off Switch

\_\_\_\_\_

EXHAUST HEIGHT 10' 11"

\_\_\_\_\_

MUFFLER/TAIL PIPE GUARD (1) Bright Stainless Steel

\_\_\_\_\_

TAIL PIPE (1) Turnback Type

\_\_\_\_\_

**Electrical Systems**

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

\_\_\_\_\_

ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened

\_\_\_\_\_

CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade

\_\_\_\_\_

JUMP START STUD Remote Mounted

\_\_\_\_\_

POWER SOURCE, TERMINAL TYPE 2-Post

\_\_\_\_\_

SWITCH, AUXILIARY Switch 40 amp Circuit for Customer Use; Includes Wiring Connection at Power Distribution Center (PDC) and Control in Cab

\_\_\_\_\_

TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender

\_\_\_\_\_

ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount

\_\_\_\_\_

BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Right Side Back of Cab

\_\_\_\_\_

BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud

\_\_\_\_\_

Battery Disconnect Switch - 300 Amp, Disconnects Charging Circuits, Locks with Padlock, Cab Mounted

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BODY BUILDER WIRING Back of Day Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn

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CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab

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CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses

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CB RADIO Accommodation Package; Header Mounted; Feeds From Accessory Side of Ignition Switch; Includes Power Source and Two (2) Antennas, Antenna Bases with Wiring on Both Side Mirrors

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CIGAR LIGHTER Includes Ash Cup

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HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on

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HEADLIGHTS Halogen, Composite Aero Design, with Daytime Running Lights

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HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord

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HORN, ELECTRIC Disc Style

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INDICATOR, LOW COOLANT LEVEL with Audible Alarm

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POWER SOURCE, ADDITIONAL Auxiliary Power Outlet (APO) & USB Port, Located in the Instrument Panel

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POWER SOURCE, TERMINAL TYPE 2-Post

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RADIO AM/FM/WB/Clock/Bluetooth/USB Input/Auxiliary Input

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SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars

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STARTING MOTOR {Mitsubishi Electric Automotive America 105P} 12-Volt, with Soft-Start

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SWITCH, AUXILIARY Switch 40 amp Circuit for Customer Use; Includes Wiring Connection at Power Distribution Center (PDC) and Control in Cab

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TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights

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TRAILER CONNECTION SOCKET 7-Way, Mounted at Rear of Frame, Wired for Turn Signals Combined with Stop, Compatible with Trailers with Combined Stop, Tail, Turn Lamps

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TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender

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**Fuel Tanks**

FUEL TANK Top Draw, Non-Polished Aluminum, 26" Dia, 70 US Gal (265L), Mounted Left Side, Under Cab

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DEF TANK 9.5 US Gal (36L) Capacity, Frame Mounted Outside Left Rail, Under Cab

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FUEL COOLER Less Thermostat; Mounted in Front of Cooling Module

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FUEL/WATER SEPARATOR {Racor 400 Series,} 12 VDC Electric Heater, Include Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor

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LOCATION FUEL/WATER SEPARATOR Mounted Inside Left Rail, 15" Back of Cab

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Services Section:

Fuel, wash, DOT, DOT KIT

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**Warranty**

**BASIC VEHICLE COVERAGE**

Basic Vehicle Warranty 24 months / Unlimited miles

**CHASSIS COVERAGE**

Frame side rails 84 months unlimited miles

Cab/cowl structure 60 months unlimited miles

Cab/cowl perforation corrosion 60 months unlimited miles

**VENDOR DRIVETRAIN COVERAGE**

Cummins L9 Engine, 24 months 250,000 miles

Allison Transmission, 36 months unlimited miles

Meritor Axles, 36 months unlimited miles

BASE WARRANTY EXCEPTIONS

Towing (unless specific coverage is stated above) 3 months unlimited

Correction of loose fasteners, squeaks, rattles and unusual noises, 3 months / unlimited miles (FROM DELIVERY TO USER [DTU])

Adjustments and Maintenance (such as aim headlights, adjust brakes/clutch, adjust steering system, check and fill coolant levels), 3 months / unlimited miles (FROM DELIVERY TO USER [DTU])

Brightwork, Chassis Paint and Corrosion (other than Cab) 6 months unlimited miles

Hood/Cab Paint 12 months unlimited miles

Batteries 12 months unlimited miles

**\*OVERALL WARRANTY COVERAGE (specs above) Comply \_\_\_\_\_**

**Body Specifications**

Ox Bodies Maverick \_\_\_\_\_

Body Style (MV851600-1516YD-56/42/50SL6-STD-I) - \_\_\_\_\_

Interior width 86, \_\_\_\_\_

Length 16 feet, \_\_\_\_\_

Hoist Model: 63124, \_\_\_\_\_

Frame Style: TUBE with crossmembers on 12" center line, \_\_\_\_\_

Front Style: STRAIGHT, \_\_\_\_\_

Rear Style: 6 SLANT, \_\_\_\_\_

Front Height: 56, \_\_\_\_\_

Side Height Front: 42, \_\_\_\_\_

Side Height Rear: 42, \_\_\_\_\_

Rear Height: 50, \_\_\_\_\_

\_\_\_\_\_

Front and Side Material: SHEET-10GA-A36, \_\_\_\_\_

Tailgate Material: SHEET-7GA-A36, \_\_\_\_\_

Floor Material: SHEET-3/16-A36, \_\_\_\_\_

Cabshield Style: STANDARD 24 x 85, \_\_\_\_\_

Tarp Style: Electric Mountain style 10 vinyl, \_\_\_\_\_

Tailgate Type: STANDARD, \_\_\_\_\_

Coal Chutes: 0, \_\_\_\_\_

Tailgate Bracing Style: 1 HORIZONTAL, \_\_\_\_\_

Air Tailgate Kit: Yes \_\_\_\_\_

Horizontal Side Brace: NO, \_\_\_\_\_

Side Top Rail Style: 4x4x.120 (Standard), \_\_\_\_\_

Lineposts: YES, \_\_\_\_\_

Dump Apron: HEAVY DUTY, \_\_\_\_\_

Dump Apron Size: 6, \_\_\_\_\_

Dirt Shedding Angle: NO, \_\_\_\_\_

Board Holder Height: 8, \_\_\_\_\_

Ladders / Steps: Ladder from Automation Model (STD Ladder), \_\_\_\_\_

Paint: Stock Ox Color Black, \_\_\_\_\_

Side Boards: BOARD KIT WOOD 8" NOT SLOPED SIDES, \_\_\_\_\_

Hydraulic Tank: HYD TANK PYRAMID FLAT BOTTOM STD \_\_\_\_\_

Rear Hinge: ASSEMBLY HINGE REAR REM LARGE \_\_\_\_\_

Hoist - STD FRAMES W/ TUBING RUNNERS: 1780208 - 63126 HYVA, \_\_\_\_\_

Cab Controls: Auto Trans: CTRL KIT ES PTO/CABLE TO PUMP PHINS, \_\_\_\_\_

Pump - Auto Trans: PUMP KIT CS/AUTO \_\_\_\_\_

PTO - Auto Transmission: PTO KIT ELEC

\_\_\_\_\_

Mud Flaps - Maverick / Chisholm: MUD FLAP KIT 30" W/GRVL GUARD MAV  
PHINST,

\_\_\_\_\_

Backup Alarm: STD BACK-UP ALARM KIT PHINST,

\_\_\_\_\_

Insulation / Heating: Polished Aluminum Insulation on Front / Sides,

\_\_\_\_\_

Chrome Turnout: Cabshield Installed - Chrome Turnout,

\_\_\_\_\_

Vibrator Kits: NONE,

\_\_\_\_\_

TARP ELEC-MOUNTAIN-10-16'-VNYL-W/FL-INST.

\_\_\_\_\_

36" x 18" x 18" Under mount tool box

\_\_\_\_\_

**BID FORM**

TO: City of Rome – Purchasing Department  
ATTN: BECKY SMYTH  
601 Broad Street  
Rome, Georgia 30161

**BID PKG. “045-20 6 X 4 Cab and Chassis with Dump Body”**

Quantity	Description	Total
1	Cab and Chassis with Dump Body	_____

Cab and Chassis Proposed: \_\_\_\_\_

Dump Body Proposed: \_\_\_\_\_

Expected Delivery Date: \_\_\_\_\_

**FOB-Delivered: 100 Vaughn Rd., Rome Georgia 30161**

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and to be considered only at the discretion of the Purchasing Department.

\_\_\_\_\_  
Name of Individual, Partner  
or Corporation

\_\_\_\_\_  
Company

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

Company Phone Number \_\_\_\_\_

**Please attach contact’s business card:**

## BIDDERS DECLARATION

The bidder understands, agrees and warrants:

- That the bidder has carefully read and fully understands the full scope of the specifications.
- That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.
- That the bidder has liability insurance and a declaration of insurance form is included in the bid package.
- That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **December 3, 2020 at 10:00 a.m.** but may not be withdrawn after such date and time.
- That the City of Rome reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Rome reserves the right to waive any technicalities and formalities in the bidding.
- That by submission of this bid the bidder acknowledges that the City of Rome has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

AFFIX CORPORATE SEAL (If Applicable)



## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

Print or type See Specific instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>												
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<b>OR</b>												
<b>Employer identification number</b>												
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**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

## CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the City of Rome. The bidders may be declared, by the City of Rome, ineligible for further contracts with the City of Rome until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

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BIDDER

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SIGNATURE

---

TITLE

**NON-COLLUSION AFFIDAVIT**

The following affidavit is to accompany the bid:

STATE OF

COUNTY OF

Owner, Partner or Officer of Firm

Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the City of Rome or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the City of Rome or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of 20\_\_\_\_

\_\_\_\_\_

NOTARY PUBLIC

**CITY OF ROME**

**DRUG-FREE WORKPLACE CERTIFICATE**

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By signature on this certificate, the Bidder certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the “Drug-Free Workplace Act” will be complied with in full. The Bidder further certifies that:

1. A drug-free workplace will be provided for the Bidder’s employees during the performance of the contract; and
2. Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that subcontractor the following written certification: “As part of the subcontracting agreement with (contractor’s name), (subcontractor’s name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor’s employees during the performance of this contract pursuant to O.C.G.A. Section 50-24-3(b)(7).”

By signature on this certificate, the Bidder further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Bidder: \_\_\_\_\_

By: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF ROME, GEORGIA**  
**SAVE COMPLIANCE AFFADAVIT**  
**O.C.G.A § 50-36-1(e) (2) Affidavit**

By executing this affidavit under oath, as an applicant for a (n) Contract or Services, as referenced O.C.G.A. C. § 50-36-1, from the City of Rome, Georgia, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) \_\_\_\_\_ I am a United State citizen.
  
- 2) \_\_\_\_\_ I am a legal permanent resident of the United States
  
- 3) \_\_\_\_\_ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.  
My alien number issued by the Department of Homeland Security or other federal immigration agency is: \_\_\_\_\_.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as: \_\_\_\_\_.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Printed Name of Applicant

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
CITY OF ROME, GEORGIA

**E-VERIFY COMPLIANCE AFFADAVIT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Rome, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A, § 13-10-91 (b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification number  
(Not Required if Less than 10 Employees)

\_\_\_\_\_  
Signature (if less than 10 employees)

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor/Company

\_\_\_\_\_  
Name of Project

\_\_\_\_\_  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_ in \_\_\_\_\_ (city) \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires:  
Commission Expires: