



PURCHASING DEPARTMENT

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ADDENDUM 2
QUESTIONS AND ANSWERS

1. The scope of services in the RFP states approximately 1500 employees will be eligible for the near-site while the totals elsewhere in the document total 1,216. Please clarify the number we should base our staffing and pricing on.

For purposes of this RFP, use the total number of 1,216.

2. Do you have an age limit you would prefer for children being eligible for the near-site? Down to what age?

Our current provider only sees children ages two and up.

3. The RFP states there are 649 eligible dependents and approximately 106 children age six years old and under who would be eligible from the City of Rome. Is it possible to provide the number of the children that are over age 2 or whatever age you want eligible for the near-site?

City of Rome-number of children age 2 and over is 373. Floyd County-That information is not available.

4. The RFP states that Floyd County has 361 eligible spouses and the number of children under six years old is unknown. Is it possible to get an estimated number of children over the age of two or whatever age you envision for the near-site center?

Floyd County-That information is not available.

5. Will it be possible to redact the reference contact information in Freedom of Information requests?

No, if that information is requested via an Open Records request it will be provided. However, we do not typically provide the name of the firms that are asking the questions.

6. If children of a certain age are eligible are you looking for the near-site to be responsible for childhood vaccinations?

No.

7. Under occupational section “titers” are requested. What specific titers are you requesting as there are many types?

Hepatitis B, TB, Tetanus.

8. Do you prefer a Physician based staffing model, Nurse Practitioner based staffing model, or a combination of the two?

Our current staffing model is a Nurse Practitioner, RN, LPN/Receptionist.

9. How many hours do you want the near-site to be open?

Our current hours are M, W, F 7:30am-4:30pm, T, TH 8am-5pm, closed daily for lunch 12pm-1pm.

10. Please quantify how many and each type of occupational physical, drug screens, hearing test, numbers and types of recordable and non-recordable occupational visits.

See chart below.

	FLOYD COUNTY		CITY OF ROME	
	2019	2020 YTD	2019	2020 YTD
Primary Care	759	658	1013	865
HRA's	485	358	240	458
Immunizations	213	180	198	127
NH Physicals (incl POST)	96	53	247	42
Exams & Screenings (Incl UDS/BAT testing)	220	179	358	396
Disease Management	278	121	269	125
X-Rays	27	43	77	65
W/C (Tx of Injuries)	53	19	67	45

11. Does the City or County have existing space that can be utilized for the near-site? Or are you requesting the new near-site partner provide the space?

No, the near-site partner would be tasked with providing the space.

12. If no space is available is there a preferred location for the near-site?

We prefer a location in Rome city limits with ample parking for our large vehicles, fire trucks, and trucks/trailers.

13. What Immunizations and injections do you want the near-site to provide?

Common routine injections, i.e. Hepatitis, Tetanus, various steroid injections.

14. Please provide the estimated number of New hire physicals breaking out public safety (police and fire department physicals) to ensure the correct staffing and hour projections are made to the City and County.

See the chart in questions above regarding clinic appointment breakdown.

15. What are the preferred Pharmaceuticals you want provided in the near-site?

Commonly used generics for sick visits and disease management.

16. X-Rays are listed in the Scope of Services. Do you want to have an x-ray machine in the dedicated near-site or would you be open to single source contracts if that is more cost effective for the City and County?

An x-ray machine is preferred at the near-site location.

17. : Please provide the estimated number of Exams and screenings, including new hire, random and required drug testing to assist in making staffing recommendations.

See the chart in questions above regarding clinic appointment breakdown.

18. Do you have testing equipment for the “lift test” and “dexterity test” or would that need to be provided by the center?

Provided by the center

19. Does the City and County have a psychological profile test or inventory you are using or requesting that we use and are they looking for anything specific in the psychological profile.

These profiles are used for first responders. Typically, the exam consists of a self-evaluation of the candidate, multiple choices test or survey, and then an interview with a psychologist. The psychologist would evaluate the candidate to make sure they are fit for first responder employment. The City and County currently has someone that can complete the psychological profiles.

20. Please give current utilization numbers of the health center if available?

See the chart in questions above regarding clinic appointment breakdown.

21. Are there any incentives in place to utilize or designate the health center as their medical home?

No co-pay and no medication cost if the generic medication is in stock at the near-site clinic.

22. Is it the intention for the City and County to leave their current shared near site clinic at Redmond or is this RFP to explore possible alternatives?

N/A

23. There are many types of intervention conversations. Please clarify what type you are looking for us to describe in a typical intervention conversation.

This is referring to any type of medical, physical or psychological intervention the provider believes the employee, spouse or dependent would need further care as not to harm their health. If an A1C level is elevated, the provider would need to speak with the patient to explain current and future problems if they do not start or maintain a medication for disease management.

24. In regard to Additional Services to be provided, please specify if these services are expected to be included in the all-inclusive rate or an additional, negotiated rate?

These services should be priced separately from the all-inclusive rate.

- Vaccinations
- X-ray
- Flu Shots
- Health Risk Assessment
- Cotinine Testing
- Stress Test

25. What elements are required in completion of a Psychological Profile?

These profiles are used for first responders. Typically, the exam consists of a self-evaluation of the candidate, multiple choices test or survey, and then an interview with a psychologist. The psychologist would evaluate the candidate to make sure they are fit for first responder employment. The City currently has someone that can complete the psychological profiles.

26. Please verify the number of covered lives for City of Rome and Floyd County Government.

- A. Employees
- B. Retirees
- C. Spouses
- D. Dependents

City of Rome in chart below. Floyd County data not available.

	City of Rome	Floyd County
Employees	518	
Retirees	30	
Spouses	247	
Dependents	404	

27. Regarding the prioritization of the functions of a near-site clinic, what is considered absence management services?

It is the goal of both entities to reduce overall absences through preventive health care and chronic disease management.

28. The scoring mechanism provided only appears to allot points toward monthly/annual cost – is there built in points associated with savings related to pharmacy, etc.? Can a SAVINGS question or criteria be added?

Any additional information provided related to savings, etc. will be evaluated as part of the overall proposal package.

29. Would you be willing to extend the due date to accommodate our concerns regarding the Holidays? We wish to submit a well-prepared and thoughtful response presenting the best possible option for the City/County, and we believe an extension of the deadline would best enable us in that pursuit.

Unfortunately, the deadline cannot be extended.

30. Has a site for the health center been identified? If yes, can the layout be provided?
A. Does it include an x-ray room with equipment? If not, should our health center quote include pricing for that equipment?
B. Should the health center quote include pricing for other furniture, fixtures and equipment?

No, the near-site partner would be tasked with providing the space.

31. Is the City/County open to utilizing our existing shared-site facility in Rome, GA (3 miles from city center), either temporarily until we can build out a dedicated near-site facility or permanently in conjunction with the dedicated facility to increase access for employees and dependents?

The City and County are interested in a dedicated site specifically for the two employers. It may be a possibility to evaluate the current site for temporary use until a dedicated facility is built. The temporary site must meet all requirements of the permanent facility and be accessible to all employees, including large vehicles, fire trucks, and trucks/trailers.

32. Do ALL services listed in the scope in the RFP need to be available within 90 days of signing of the contract, or is primary care the focus until the dedicated near-site facility is built out?

Yes, all services need to be available. It is preferred that this is a turnkey operation on Day 1.

33. Is direct contracting for x-rays acceptable?

X-Ray Services on or near-site preferred.

34. Can you please send a list of employee and dependent zip codes?

30161, 30165, 30105, 30124, 30147, and 30149

35. Are there any language barriers?

No

36. COVID Testing

a) How is the current health center conducting the COVID-19 testing?

There is no testing at our current health center.

b) Is the testing completed in the health center or off-site?

Employees are referred to established testing sites.

37. What is the process for prescriptions for work-related injuries/illnesses?

City of Rome – Most generic drugs are provided on-site at time of treatment. If a prescription is not available for work-related injuries/illnesses, the City will cover the cost at a pharmacy where it is available. In the past, Walgreens has been the preferred pharmacy, but has worked with multiple pharmacies in the area under these circumstances.

Floyd County – If a prescription is not available for work-related injuries/illnesses, the employees are given a list of pharmacies in an injury packet. The employee will choose a pharmacy from the list and pay with a pharmacy card or documentation from ACCG.

Thank you,

Becky Smyth
Purchasing Director